

REQUEST FOR BIDS

Mount Ascutney Hospital and Health Center Stormwater Improvements Mount Ascutney Regional Commission February 3, 2023

Project Schedule:

February 3, 2023	Request for Bids Released
February 17, 2023 at 10:00 AM	On-site Pre-Bid Meeting
February 21, 2023	Deadline for Questions
February 24, 2023	Response to Questions Issued
March 3, 2023 at 5:00 PM	Deadline for Submission of Bids
March 13, 2023	Notification of Bid Selection
May - September, 2023	Construction Window
October 1, 2023	Target Completion

The Mount Ascutney Regional Commission (MARC), with financial assistance provided by the VTDEC, requests bids from qualified contractors to construct stormwater treatment practices at the Mount Ascutney Hospital and Health Center in Windsor, Vermont. The stormwater improvements will aid in the mitigation of a large erosional gully east of County Road. Details of the project are provided on the following pages and in the attached project drawings prepared by Fitzgerald Environmental Associates and EcoSolutions. A project timeline is provided above. Instructions for submission of the bid form are provided below.

Bids should be clearly marked on the attached bid form and submitted via email to:

Chris Yurek, Planner: cyurek@marcvt.org

Emailed bid submissions must be received by 5:00PM on Friday March 3, 2023. Late bids will not be considered. DBE businesses are encouraged to submit proposals. Bidders should provide up to three (3) project and client references for similar scopes of work. Bids responses will be evaluated by a Selection Committee based on qualifications, similar experience, and cost. MARC reserves the right to seek clarification of any bid proposal submitted and select the contractor deemed most qualified to provide the required services.

A pre-bid site visit is scheduled for Friday, February 17, 2023 at 10 AM. Contractors are strongly encouraged to attend, but attendance is not mandatory. Further details about the site work will be provided during the walk-through. Parking is available in the Hospital parking lot to the northeast of the building. Email addresses for all attendees will be collected at the site visit and will be used to distribute any additional information/addenda for questions received during and after the site visit. Following the

pre-bid meeting questions about the scope of work should be emailed to Evan Fitzgerald at: evan@fitzgeraldenvironmental.com.

Summary of Work:

This project involves stormwater improvements on the eastern side of the Mount Ascutney Hospital property in Windsor, Vermont, and along the Town’s right-of-way along County Road. BMP 1 involves swale improvements along the northern and eastern edge of the upper northeast hospital parking lot. BMP 2 is an infiltration basin with a pretreatment forebay. BMP 3 receives runoff from BMP 2 and additional hospital property to be treated. BMP 3 includes a pretreatment swale and two infiltration basins.

Breakdown of Responsibilities:

Below is a breakdown of the project roles and responsibilities between MARC, the Selected Contractor, and Fitzgerald Environmental Associates (FEA). A Contractor bid sheet is provided on the following page.

Project Items	Responsibility		
	MARC	Contractor	FEA
Contract Administration	X		
Site Stakeout			X
Installation of BMPs 1, 2, & 3		X	
Site Restoration/Seeding/Mulching		X	
Construction Supervision/Sign-off	X		X

Contracting Provisions:

This will be a lump sum reimbursement contract to cover the performance of all-eligible services, expenses, and materials. Payment will be made at the conclusion of the work and acceptance of final deliverables.

This project is being funded by the Vermont Department of Environmental Conservation through a grant administered by the Mount Ascutney Regional Commission. All contractors, and any sub-contractors, must comply with any and all applicable laws, statutes, ordinances, rules, regulations, and/or requirements of federal, state, and local governments and agencies thereof, which relate to or in any manner affect the performance of this agreement.

All contractors must carry adequate insurance coverage, including:

Workers Compensation: With respect to all operations performed, the consultant shall carry workers’ compensation insurance in accordance with the laws of the State of Vermont.

General Liability and Property Damage: With respect to all operations performed under the contract, the consultant shall carry general liability insurance having all major divisions of coverage including, but not limited to: Premises – Operations, Products and Completed Operations, Personal Injury Liability, Contractual Liability

The policy shall be on an occurrence form and limits shall not be less than:

\$1,000,000 - Each Occurrence

\$2,000,000 - General Aggregate

\$1,000,000 - Products/Completed Operations Aggregate

Automotive Liability: The consultant shall carry automotive liability insurance covering all motor vehicles, including hired and non-owned coverage, used in connection with the Agreement. Limits of coverage shall not be less than: \$1,000,000 combined single limit.

The Contractor shall name Mount Ascutney Regional Commission; the State of Vermont and its members, officers and employees as additional insureds for liability arising out of this Agreement.

BID FORM

Base Bid Items:

Project Items	Quantity	Unit Cost	Subtotal
Mobilization/Demobilization	1 LS		
Install Grass Lined Ditches & Check Dams (BMP 1)	395 LF		
Furnish and Install Manhole/Outlet Structure (BMP 1)	1 LS		
Install Infiltration Basin, Forebay, and Outlet (BMP 2)	1 LS		
Install Pretreatment Grass Swale & Check Dams (BMP 3)	90 LF		
Install Stacked Stone Retaining Wall & Drainage (BMP 3)	130 LF		
Install Infiltration Basins (BMP 3)	1 LS		
Furnish and Install 18" HDPE Cross Culvert	50 LF		
Site Restoration/Seeding/Mulching	1 LS		
Total Lump Sum Base Bid:			

Company Name _____

Company Address _____

Contact Phone _____

Contact Email _____

Company Reference #1 _____

Company Reference #2 _____

Company Reference #3 _____

Proposal Dated _____

Bidder Name _____

Bidder Signature* _____

***Acknowledgement of Addenda**

In providing this bid proposal, Bidder hereby acknowledges receipt of the following addenda:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____