

**SOUTHERN WINDSOR COUNTY
TRANSPORTATION ADVISORY COMMITTEE**

Meeting Minutes of April 27, 2020

A virtual meeting of the Transportation Advisory Committee (TAC) was held via Zoom at 6pm.

Attendance

TAC members present: Wayne Wheelock, Baltimore; Tom Kenyon, West Windsor; Gordy Eastman, Reading; John Saydek, Cavendish; Eric Bye (at-large); Barbara Bye (at-large); Brandon Gulnick, Weathersfield; Kent Gilman, Chester; Sharon Bixby, Ludlow.

Others present: Jason Rasmussen and Otis Munroe, MARC; Katharine Otto, VTrans.

Wayne Wheelock opened the meeting at 6:05 pm.

1. Welcome and Introductions

Wayne Wheelock welcomed everyone to the meeting and introductions were made.

2. Changes to the Agenda

None.

3. Approval of Minutes

Gordy Eastman made a motion to approve the March 10, 2021 minutes meeting notes. Second by John Saydek. The motion passed unanimously.

4. Vermont Project Selection and Prioritization Process (VPSP2)

Jason Rasmussen provided an overview of the new VPSP2 pilot process. We are identifying new projects for roadway, paving and traffic safety and operations programs this year. Next year, we will look at bridge projects. Katharine Otto helped to answer questions about the new process.

Otis Munroe reviewed and refined scoring for potential new projects based on TAC input. Comments on each project were added to the scoring sheets.

- VT Route 131/US Route 5 intersection, Ascutney (asset driven from VTrans);
- VT Routes 103/131 intersection, Proctorsville (regionally driven); and,
- Four intersections along VT Route 11 (VT 11/106, Main St/Valley St, Main St/Summer St, Main St/Clinton St/South St) in Springfield (regionally driven).

Gordy Eastman made a motion to approve the asset-driven input sheet and regionally driven qualification sheets as presented and modified. Second by Kent Gilman. The motion passed unanimously.

These forms will be submitted to VTrans next. VTrans will then calculate a transportation value for each project, and return the information to us. The TAC will meet in May to review that information before finalizing any potential new projects to VTrans by June 1.

5. Updates and Announcements

Otis Munroe announced that Ludlow received an MTI grant award, which involves a feasibility study of microtransit or shuttle services in the Ludlow area. The Ludlow Selectboard is anticipated to select a consultant for this project at their next meeting. The project is expected to be complete by the end of the year.

Tom Keynon discussed the drainage and icing problems by the intersection of VT Route 44 and Estey Lane. Staff will coordinate with the VTrans District to see if they have any plans to address that area.

7. Future agenda items & next meeting date

- a. Next meeting: May, exact date TBD
- b. Potential Future Topics: Project Prioritization and Selection, meet with the Airport Commission about the Hartness State Airport

8. Adjourn

Gordy Eastman made a motion to adjourn. Second by Tom Kenyon. The motion passed unanimously. The meeting adjourned at 7:15 pm.