

**January 14, 2015**  
**LEPC 3 Meeting Minutes**

**Attendance**

Allison Hopkins – SWCRPC  
Todd Sears – DEMHS  
Tim Oliver – VSP  
Jim Tonkovich – VT 211  
Ray Keefe – VSP

Karen Bailey – Springfield CERT  
John VanWetering – Springfield CERT  
Bruce Pollock – ARC  
Jack Schonberg – ARC / DART  
Mark DeRosia - Newsbank

**Welcome and Introductions**

6:05, Chair Bruce P. called the meeting to order and asked for introductions.

**Approval of Minutes**

- Jim T. made a motion to approve as presented, seconded by Karen B. The motion to approve meeting minutes of 11.19.14 passed unanimously.

**Power Outages & Planning for Events**

- Greg White, Green Mountain Power provided a presentation:
  - ICS structure for storm plans. 18 offices statewide
  - On-call storm director monitors weather
  - Brattleboro and Springfield local offices for this region
  - AAR done after each storm
  - Practice throughout year executing pieces of storm plan and structure
  - Discussed staging resources and mobilizing
  - Mutual Aid
    - Contractor listing database
    - Ability to leave contractor evaluation
  - Media
    - Up front if pending storm
    - Facebook, text alerts, media outlets
  - Possibility to stage 1 person at SEOC
  - Post storm survey from various stakeholders
  - Issue when no local phone, cell towers out – communications with town crews and road R-O-W access
  - ARC to work with GMP to give shelter information – possibility for call takers to give out when calls come in

**Treasurer's Report**

- Jack S. motioned to approve, seconded by Tim O. Motion to approve Treasurer's Report passed unanimously.

**Other Business**

- Bruce P. gave a brief update on the current happenings within the American Red Cross
  - News on VT/NH merger
    - Trying to fill vacant positions by end of February
- Todd S. noted the upcoming trainings as listed on the agenda

- Discussed new positions: Brett Pierce to start as primary Dlan Management and Instructor; new Training Coordinator to start soon
- Handed out Terrorism Prevention & Response guides
- John V.W. provided a brief CERT update
  - Provided Allison H. with 2014 4<sup>th</sup> Quarter report
- Jack S. mentioned that folks are working hard to establish new teams
  - Chittenden County making progress with developing group

**Adjournment**

A motion was made and seconded to adjourn at 7:00 pm.

**February 11, 2015**  
**LEPC 3 Meeting Minutes**

**Attendance**

Allison Hopkins – SWCRPC  
Todd Sears – DEMHS

Jim Tonkovich – VT 211  
Jack Schonberg – ARC / DART

**Welcome and Introductions**

6:10, Jim T. called the meeting to order.

**Approval of Minutes**

- Jim T. made a motion to approve as presented, seconded by Jack S. The motion to approve meeting minutes of 01.14.15 passed unanimously. Minutes will be sent one week in advance of meeting with agenda and materials.

**Vermont Rail System Presentation**

- Postponed for summer date – to allow for better attendance

**Treasurer's Report**

- Jim T. motioned to approve, seconded by Jack S. Motion to approve Treasurer's Report passed unanimously.

**CERT Update**

- No report

**VSP Update**

- No report

**2-1-1 Update**

- Jim T. reported currently, very busy with cold weather calls
  - After hours housing calls
  - 4-5 night cold weather exception – will house all through that period
  - State budget already compromised by hotel costs, number of cold weather nights
  - There is a need to look at state plan, temporary, and transitional housing

**DEMHS Update**

- Todd S. gave an update on reorganization. Todd S. in planning section as Technical Hazards Planner; Ross Nagy retiring, new Deputy Rob Schell – currently shadowing Ross
- Planning Chief position likely open within the month
- Erica B. now also Chief of Staff; Chairs SEOC Steering Committee
- VSP hired PIO
- CYBORG – cyber operational readiness group. Looking at cyber security in the state and at large. Also looking at private sector
- Interest from LEPC in capability in state to conduct vulnerability assessments? Todd S. can demonstrate and show what looks like

**Red Cross Update**

- Jack S. reported still in flux as hiring continues and working through integration
- Head response position for entire region posted so could occur in either state depending on where resumes come in from
- Received grant to redo computer system for volunteer management – migration is catching up as did not start up as well as intended
- Important component of working with mental health volunteers to keep them active, trained and on volunteer reserve

#### **DART Update**

- Well attended meetings in Chittenden County and Brattleboro – indicates both groups will become operational
- Upper Valley running TTX to keep volunteers involved
- Jack S. questioned the status of regional shelters; who maintains list and how often updated? Are there advisory boards for each facility?

#### **Other Business**

- HMEP: review for March meeting
- See project outline – March meeting EMD's and first responders encouraged to attend working meeting

#### **Adjournment**

Jack S. made a motion to adjourn, Jim T. seconded and the meeting adjourned at 7:20 pm.

**March 11, 2015**

**LEPC 3 Meeting Minutes**

**Attendance**

Allison Hopkins – SWCRPC

Todd Sears – DEMHS

Mark DeRosia – NewsBank

Jack Schonberg – ARC / DART

Becky Thomas – Health Department

Mark Kirko – Windsor EMD, Fire Chief

**Welcome and Introductions**

6:10, Jack S. called the meeting to order and asked for introductions.

**Approval of Minutes**

- Mark K. made a motion to approve as presented, seconded by Mark D. The motion to approve meeting minutes of 02.11.15 passed unanimously. Minutes will be sent one week in advance of meeting with agenda and materials.

**Treasurer's Report**

- Allison H. reviewed the Treasurer's report in Jim T's absence. No action – wait for April meeting to approve.

**CERT Update**

- No report

**VSP Update**

- No report

**2-1-1 Update**

- No report

**DEMHS Update**

- Todd S. gave an update on cyber exercises now through Vigilant Guard. First meeting to occur on Friday, tabletop and exercise with Norwich University scheduled. VEC, VELCO and GMP will also attend.
- ICS 300 – 3 days in Belin. Dates likely April 17-19
- Ice Jam/Flood Summit report and dates

**DART Update**

- Upper Valley TTX discussed at last meeting went well. Number issues surfaced to be followed up on. Approved purchasing system as outgrowth of the TTX.
- Two teams (Windham & Chittenden) may become operational by late spring.
- CAMT trailer in Montpelier will likely go to Chittenden area once they become operational.
- Jack S. questioned the status of regional shelters; who maintains list and how often updated? Are there advisory boards for each facility? Any animal co-shelter? Todd S to look into.

- Discussion about DART capability in an emergency situation, Eden and I-91 rollover examples given. Could LEOP include animal component?

#### **Red Cross Update**

- Jack S. reported new Regional officer was hired, based in NH.

#### **HMEP Working Meeting:**

- Group discussed document, update process, timeline and deliverables.
- Use as orientation/overview document.
- Include regional resource list.
- Work with Southern Exercise Planner for discussion based EMD exercise.

#### **Other Business**

- Generator discussion – Todd S to forward information.
- Med Surg TTX – Feb 27th

#### **Adjournment**

Mark K. made a motion to adjourn, Mark D. seconded and the meeting adjourned at 7:30 pm.

**April 20, 2015**  
**LEPC 3 Meeting Minutes**

**Attendance**

Tom Kennedy – SWCRPC  
Rich Cogliano – DEMHS  
Becky Thomas – Health Department  
Tim Oliver- VSP  
Jack Schonberg – ARC / DART

John Van Weetering-CERT  
Jim Tonkavich- VT-211

**Welcome and Introductions**

6:05: Jack S. called the meeting to order and asked for introductions.

**Approval of Minutes**

- Jim T. made a motion to approve as presented, seconded by John V. The motion to approve meeting minutes of 3.11.15 passed unanimously. Minutes will be sent one week in advance of meeting with agenda and materials.

**Treasurer's Report**

- Tom K reviewed the Treasurer's report. Jim T made a motion to accept the March Treasurer's report: it was seconded by John V. Motion carried.

**CERT Update**

- There was a March activation due to a tree down across Clinton St. There are two new members in the CERT.

**VSP Update**

- There was a shooting in Springfield. The VSP have a good idea who the shooter is. There has been a lot of domestic calls lately. The VSP K-9 program is using their dogs at prisons and they have been very successful in finding hidden contraband.

**2-1-1 Update**

- Business as usual. It has been particularly busy with afterhours calls, in March there were over 800 calls. The Cert will be participating in the VY exercises.

**DEMHS Update**

- Ross Nagy retired on April 17<sup>th</sup>.
- DEMHS has hired a group of consultants from the University of Hawaii to do a training on the use of social media during and after a natural disaster.

**DART Update**

- Two teams (Windham & Chittenden) may become operational by late spring.

**Red Cross Update**

- Jack S. reported new Regional officer was hired, based in NH.
- Jack discussed MassCare shelters

**HMEP Working Meeting:**

- Rich asked the group what they thought would be useful from the guide book. What is least useful about the guide? Are there things that should be added to the guide? There was a discussion about an equipment list by town be added as an appendix to the guide. This would provide easy access for a neighboring town to use if they needed a piece of equipment.

**Other Business – none****Adjournment**

Jim T. made a motion to adjourn, John V. seconded and the meeting adjourned at 7:20pm.



**May 13, 2015**  
**LEPC 3 Meeting Minutes**  
**SWCRPC Offices in Ascutney**

**Attendance**

Katharine Otto – SWCRPC

Todd Sears – DEMHS

Becky Thomas – Vermont Dept of Health

John Van Weetering – CERT

Beth Gould – MAHHC

Mark DeRosia – Newsbank

John Broker-Campbell - ANR

**Welcome and Introductions**

6:05pm: Katharine O. called the meeting to order and asked for introductions.

**Approval of Minutes**

- Becky T. made a motion to approve as presented, seconded by John V. The motion to approve meeting minutes of 4.20.15 passed unanimously. Minutes will be sent one week in advance of meeting with agenda and materials.

**Treasurer's Report**

- Committee reviewed the Treasurer's report. Becky T. made a motion to accept the April Treasurer's report: it was seconded by Mark D. Motion carried.

**CERT Update**

- There was a May activation due to a brush fire in Andover (last Monday).
- Will be helping with the Boy Scout Camperee in Camp Plymouth on Friday evening and Saturday morning.
- LEPC-12 CERT team still in limbo
- Volunteer EM – now called "On Call VT" and for medical and EMS only

**VSP Update**

- No report

**2-1-1 Update**

- No report

**DEMHS Update**

- VY Drill today. Graded and went well
- Todd and others are working with UVM and State Climatologist. Did a presentation on critical infrastructure several months ago. Two undergraduate interns are currently working on a project that involves plotting all Tier 2 2014 data, tying it to critical water supplies and then running some plumb scenarios.
- New monthly LEPC reports by Kim Cruickshank. Katharine emailed report to all last week.
- Todd found the answer to the shelters and animals questions – and emailed them directly to Jack.

#### **DART Update**

- No report

#### **Red Cross Update**

- No report

#### **ANR Flood Regulations and ERAF**

- John B (now with ANR) gave a presentation.
- Three major things ANR is working on at the moment:
  - Floodplain and river corridor regulations
  - ERAF
  - Reducing exposure of town infrastructure and residents
- LEPC can help locally – particularly with things like encouraging families to have emergency bags, family plans, etc.

#### **Highway Safety and the VTrans Public Crash Query Tool**

- Katharine O. gave an overview of a new publicly accessible interactive map of reported crashes in Vermont <http://apps.vtrans.vermont.gov/CrashPublicQueryTool/> . Includes crashes on both town and state highways. Doesn't include unreported crashes – eg neighbor pulls someone out of the ditch. Give Katharine a shout if there are any areas where you are concerned about highway safety – and she will let you know if something has been evaluated, or will be, or will add it to a list of regional safety concerns that she keeps on her radar in her work with towns and VTrans.

#### **Other Business**

- Nothing raised

#### **Next Meeting**

- 6/10 at 6pm at Mt Ascutney Hospital (standing reservation for the 2<sup>nd</sup> Wednesday)
- Lt Oliver to do a 2 hour ICS-402 training?
- Rich Cognliano – HMEP Guidebook

#### **Adjournment**

John V. made a motion to adjourn, Beth G. seconded and the meeting adjourned at 7:00pm.

**June 10, 2015**

**LEPC 3 Meeting Minutes**

**Mt Ascutney Hospital and Health Center, 289 County Road, Windsor, VT**

**Attendance**

Katharine Otto – SWCRPC  
John Van Weetering – CERT  
Beth Gould – MAHHC  
Mark DeRosia – Newsbank  
Captain Ray Keefe – State Police  
Lt Tim Oliver – State Police

Mike Ripley – Cavendish EMD  
Chief Russ Thompson – Springfield Fire Dept  
Bruce Martin – VT Haz Mat Response Team  
Nicki Buck – Hartland Fire Dept  
Rich Cogliano – DEMHS

**Welcome and Introductions**

6:05pm: Katharine O. called the meeting to order and asked for introductions.

**Approval of Minutes**

- Beth G. made a motion to approve as presented, seconded by Mark. The motion to approve meeting minutes of 5.13.15 passed unanimously. Minutes will be sent one week in advance of meeting with agenda and materials.

**Workshop – Updating the LEPC-3 All Hazards Resource Guide**

Rich Cogliano led discussions about updating the LEPC-3 All Hazards Resource Guide. See following page for full summary of discussion from Rich.

**Other Business**

- Nothing raised

**Next Meeting**

- Wednesday 7/8
- Held at Newsbank? Mark to confirm
- Lt Oliver to do a 2 hour ICS-402 training? Katharine to confirm with Lt Oliver

**Adjournment**

Nicki made a motion to adjourn, John seconded and the meeting adjourned at 7:45pm.

### LEPC 3 HMEP Workshop Notes – By Rich Cogliano, DEMHS

There was an overwhelming sense that the LEPC was not well defined. The basis for LEPCs was explained in reference to Bhopal and Statute, however there was still a concern over the actual role the LEPC plays. Several attendees suggested that the LEPC become a resource to bring people from the area together and that the LEPC host more trainings, specifically in ICS. There was also a general feeling of the LEPC being able to offer resources and support for incidents, such as logistics and planning. These resources could be from towns that are unaffected by the current situation.

In keeping with the Hazmat foundation of the LEPC, all participants felt it was a good idea to have an updated Hazmat definition and listing of locations that have hazardous materials. Bruce Martin, the Fire Safety Regional Manager and Crew Chief for the Vermont Hazardous Materials Response Team, offered to assist in rewriting the Hazmat section of the plan.

The facilitated workshop focused on 3 main questions:

1. What are the most useful parts of the current plan?
2. What are some items to include in the updated plan to make it more useable?
3. What are some significant items to include in the LEPC plan?

The groups came up with lists of items to answer each question. The compiled results of the brainstorming is captured in bulleted lists below. In addition is a list of overarching issues that came up during the discussion but was not directly answering the questions during the workshop.

#### What are the most useful parts of the current plan?

- Evacuation routes
- Role of town officials
- Hazards defined
- Preparedness activities
- At risk populations defined (2)
- Data
- Responsibilities outlined
- Identification of State Support Functions
- Mutual Aid Agreements

#### What are some items to include in the updated plan to make it more useable?

- ICS compliance
- Strengthen implementation
- Leadership Identified
- LEPC role defined
- Maps
- Specific Information for towns
  - Selectboard, Fire, Police, Road/Highway Department, Businesses
- Resource Library
- Who to call
- Connection to LEOP (annual update)

- Pictures
- Insert LEPC into incident command
- Consolidate the structure

What are some significant items to include in the LEPC plan?

- Resources
- Trends (Hazards, Threats, Vulnerabilities)
- Transportation Routes
- Hazards Listing
- Hazmat – Tasked to Bruce Martin
- Who is in Charge/ICS
- What is LEPC's Role?
- What should the LEPC be?

Overarching Issues:

- Accountability
- Multiple hats/overstretched
- What is the LEPC Role?
- Regional Incident Management Team

**July 8, 2015**  
**LEPC 3 Meeting Minutes**

**Attendance**

Allison Hopkins – SWCRPC  
Beth Gould - MAHHC  
John Van Wetering-CERT  
Lt. Timothy Oliver- VSP  
Captain Ray Keefe - VSP  
Mary Hamiscvicz – CERT  
Peter Kelleher – CERT  
Steve Kemp – CERT

Mark DeRosia – NewsBank  
Tom Marsh – Windsor Manager  
Mark Kirko – Windsor Fire Chief  
Janice Izzo – CERT  
Kristi C. Morris – Springfield Selectboard  
Chair  
David Rice – Town of Shrewsbury  
Anthony Ercole - CERT

**Welcome and Introductions**

Allison H. called the meeting to order at 6:05 PM and asked for introductions.

**Approval of Minutes**

- Beth G. made a motion to approve the June meeting minutes as presented, seconded by Mark K. The motion to approve meeting minutes of 06.10.15 passed unanimously. Draft meeting minutes will be sent one week in advance of meeting with agenda and materials.

**Treasurer's Report**

- Tabled to August meeting for June and July reports.

**CERT Update**

- John reported that the Alumni parade went well and thanked all that came out to assist with Relay for Life, another success. Deployments coming up: September 5<sup>th</sup> Market Madness in Springfield. Kudos to CERT for strong attendance at ICS-402 training!

**Other Business – none**

**ICS-402 (Incident Command System Overview for Executives/Senior Officials) Training**

- Lt. Timothy Oliver led the ICS-402 presentation and discussion. Student manuals were given to participants, as well as certificates for completion of the course. A comment was made regarding the handbook with suggestion to pay close attention to comprehensive section entitled: “Resource Information and Checklist for Executives/Senior Officials”.

**Adjournment**

The meeting adjourned at 8:00 PM.

**August 12, 2015**  
**LEPC 3 Meeting Minutes**  
**Mt. Ascutney Hospital and Health Center**

**Attendance**

Allison Hopkins – SWCRPC	Jim Tonkovich – VT211
Jack Schonberg – ARC/UVDART/MRC	Todd Sears – DEMHS
Karen Bailey – CERT	Cathy Cappetta – VDH
Lynn Esty – Weathersfield Selectboard	Becky Thomas – VDH
Josh Dauphin – Weathersfield Fire	Tess Gauthier – VT Dept. Public Safety
Mark DeRosia – NewsBank Inc.	Bruce Martin - VHMRT

**Welcome and Introductions**

Jack S. called the meeting to order at 6:00 PM and asked for introductions.

**Approval of Minutes**

- Jim T. made a motion to approve the July meeting minutes as presented, seconded by Cathy C. The motion to approve meeting minutes of 07.08.15 passed unanimously. Draft meeting minutes will be sent one week in advance of meeting with agenda and materials.

**Treasurer's Report**

- No report. Report to be provided at September meeting. Check signed for administrative services.

**CERT Update**

- Karen B. reported CERT assisted Windham CERT with 7/4 parade. Team is providing support at Chester 8/15 parade/event.

**VSP Update**

- No report.

**2-1-1 Update**

- Jim T. notes 2-1-1 continues to be busy, as usual. Discussed the national accreditation process that occurs every 5 years. Currently training new staff members.

**DEMHS Update**

- Todd S: Kudos and congratulations to LEPC 3 region for 100% LEOP's submitted! Vigilant Guard (statewide exercise) on-going work and preparation continues. Flight path influenza – AG expects impacts late this year/early 2016. Offer made for Planning Section Chief position, set to happen soon. Joe Flynn is the new Deputy Commissioner of the Department of Public Safety.

**Red Cross Update**

- Jack S. reported on Barre flood response and national program/emphasis on smoke alarms. "Pillowcase Program" offers alarms and includes installation.

**FirstNet Survey Presentation**

- Tess Gauthier, Department of Public Safety, presented on planning grant received with purpose to prepare for FirstNet. Vision: To provide emergency responders with the first nationwide, high-speed, wireless broadband network dedicated to public safety. FirstNet has been obligated by Congress to take all actions necessary to ensure the building, deployment and operation of the nationwide public safety broadband network. Surveys have been sent out to all LEPC 3 public safety entities. Several have already responded, but Tess and staff continue to reach out for additional responses. To make sure your public safety entity is accounted for, please fill out a survey and respond by 9/30. Coverage group looking at where there is no coverage and state must tell FirstNet where want coverage. Service must utilize existing infrastructure and provide enhanced resiliency and back-up at sites. Satellite infills areas without infrastructure. States can opt-in or waiver out, but system requires protocols on how state would integrate so that interoperability issues do not continue. Tess took several questions from members that she will get answers back to Allison H. for dissemination to the group. Allison H. will include a link to the survey and presentation materials on the LEPC 3 website: [www.swcrpc.org/lepc3](http://www.swcrpc.org/lepc3)

#### **LEPC/SWCRPC Staff Services Contract**

- Jim T. made a motion to sign contract, Becky T. seconded. Motion passed and Jim T. signed as Treasurer.

#### **All Hazards Resource Guide**

- The group went through the draft, hazards analysis, maps, hazardous materials section written by Bruce M., discussed mutual aid and resource lists. A good conversation around strengths, comments and suggestions ensued. Allison H. will continue to work on the draft and send out prior to the next meeting for review.

#### **Other Business – none**

#### **Adjournment**

The meeting adjourned at 7:30 PM.



**August 12, 2015**  
**LEPC 3 Meeting Minutes**  
**Mt. Ascutney Hospital and Health Center**

**Attendance**

Allison Hopkins – SWCRPC  
John Van Wetering - CERT  
Mark DeRosia – NewsBank Inc.  
Beth Gould - MAHHC  
Todd Sears – DEMHS

Bruce Pollock - ARC  
Becky Thomas – VDH  
Capt. Ray Keefe – VSP  
Lt. Tim Oliver - VSP  
Bruce Martin - VHMRT

**Welcome and Introductions**

Bruce P. called the meeting to order at 6:00 PM and asked for introductions.

**Approval of Minutes**

- John V W. made a motion to approve the July meeting minutes as presented, seconded by Ray K. The motion to approve meeting minutes of 08.12.15 passed unanimously. Draft meeting minutes will be sent one week in advance of meeting with agenda and materials.

**Treasurer's Report**

- Allison H. reviewed the Treasurer's Report. Tim O. motioned to approve the report as presented, seconded by Mark D. Motion passed.

**CERT Update**

- John V W. reported that CERT was not activated for the Chester parade as previously intended. CERT participated for fireworks, in the rain, but event went well. Also activated for Market Madness, in Springfield, which went well. Group discussed CERT t-shirt order needs. John V W will have a better cost estimate at the next meeting.

**VSP Update**

- Captain Keefe discussed the Andover search that lasted nearly five, 18+ hour, days with over 60 searchers on one occasion. Last day used USAR group and very impressed with their capabilities. Outpouring of community support as public and stores donated many items. The Red Cross provided a sheltering facility, which was extremely useful in the unusually hot conditions. Westminster barracks are moving along. Plan is to move Rockingham and Brattleboro in May.

**2-1-1 Update**

- No report.

**DEMHS Update**

- Todd S: Scott Carpenter hired as new Planning Section Chief. Kate Hammond has moved on to the Burlington Health Department office. Cyber security continues to be in DEMHS's focus and there is lots of work to do. Avian influenza and Vigilant Guard planning continues.

**Red Cross Update**

- Bruce P reported that the VT/NH merger is complete and at full staff. Kristen Binau is the new NH/VT Regional Disaster Officer. The two states have had to reduce fleet by 25 vehicles, but has not affected any of the trailers or change in services. Also reducing real estate footprint – Bruce moved to Keene office. Rutland facility also closing by end of FY16.

#### **AHRG Update**

- Allison H reported that an extension request and additional funds may be available to complete the Guide, local resource and contractor's lists. SWCRPC staff will submit an intent to apply for both an extension and residual funds. Bruce P mentioned utilizing the local Chambers of Commerce.

#### **Other Business – none**

#### **Adjournment**

The meeting adjourned at 6:40 PM.

**November 4, 2015**  
**LEPC 3 Meeting Minutes**  
**SWCRPC Office**

**Attendance**

Allison Hopkins – SWCRPC  
John Van Wetering - CERT  
Todd Sears – DEMHS  
Becky Thomas – VDH

Capt. Ray Keefe – VSP  
Lt. Tim Oliver - VSP  
Jack Schonberg – ARC/DART/MRC  
Jim Tonkovich – VT211

**Welcome and Introductions**

Jack S. called the meeting to order at 6:00 PM and asked for introductions.

**Approval of Minutes**

- Jim T. made a motion to approve the September meeting minutes as presented, seconded by Tim O. The motion to approve meeting minutes of 09.09.15 passed unanimously. Draft meeting minutes will be sent one week in advance of meeting with agenda and materials.

**Election of Officers**

- Interim Chair: Allison Hopkins
- Co-Chair: Jack Schonberg
- Treasurer: Jim Tonkovich
- Lieutenant Oliver motioned to approve slate as presented, Captain Keefe seconded. Motion passed.

**Treasurer's Report**

- Jim T. reviewed the Treasurer's Report. Tim O. motioned to approve the report as presented, seconded by Ray K. Motion passed.

**CERT Update**

- John V W. reported that CERT was not activated in time for Apple Fest. CERT assisted Windham CERT on 10/11 with a parade event. Group discussed CERT t-shirt order needs and cost. Jim T. motioned to approve t-shirt order as presented (not to exceed \$177), seconded by Becky T. Motion Passed. Discussed LEPC 12 storage of trailer – if needed, contact VSP for options.

**VSP Update**

- Lieutenant Oliver gave an update on the new barracks and potential move sometime between April-June.

**2-1-1 Update**

- In this area, cold weather exception housing will be opening November 15<sup>th</sup>. Assisting VDH as flu hotline.

**DEMHS Update**

- Todd S: Encouraging Commissioner Flynn to address UAV's "drones" through a written policy. Group discussed UAV presentation and use in mitigation planning. Hopkins will work with Todd S to set up presentation/demonstration at March meeting. Also discussed HPAI as a potential spring presentation/discussion. The LEPC 3 draft AHRG has been shown to LEPC 4 & 13 as a best practice guide. Currently recruiting for Logistics Chief. Emergency Preparedness survey is circulating – please respond if you receive one.

#### **Red Cross Update**

- Bruce has left his position with the Red Cross – Dan currently covering. Kevin M, former Fire Captain, is handling disaster response personnel. Larry may be leaving his position by December/January. House fires huge part of response – looking at not just response, but prevention with fire alarm installation program.

#### **DART Update**

- 2 teams chartered in September – Windham and Chittenden (includes Grand Isle). Jack discussed training towns and providing equipment for smaller shelters. More of the smaller shelters vs regional may be willing to take in small number of animals. Two Rivers has a new map layout that Jack will ask about sharing.

#### **VDH Update**

- Becky T. discussed DRC – Disaster Recovery Committee work and fundraising efforts. After valid threats made underwent security assessment of buildings and recommendations made.

**Other Business** – group discussed possibility of others (EMDs, Fire, hospitals, etc.) hosting LEPC meeting to bolster attendance. EMD training, certification requirement, structure and stipend possibility discussed.

#### **Adjournment**

The meeting adjourned at 7:00 PM.