

**Notes for the April 17, 2020  
Public Transit Elderly and Disabled Regional Committee Meeting  
Virtual Meeting  
10:30am – 12:30pm**

Attendees: Rebecca Gagnon (SEVT), Randy Schoonmaker (SEVT), Wendi Germain (CoA), Chris Campany (WRC), Timothy Bradshaw (VTrans), Jackie Cassino (VTrans), Jason Rasmussen (SWCRPC), Otis Munroe (SWCRPC)

**1. WELCOME AND INTRODUCTIONS**

**2. NOTES REVIEW**

Reviewed notes of the previous meeting held December 6, 2019

**3. BUSINESS**

- a) Jackie Cassino, E&D survey results:
  - a. Made goal of 20% response rate
  - b. Positives: highly valued service, positive interactions with drivers and other volunteers and staff
  - c. Negatives: need to schedule in advance, information dissemination and understanding regarding the service
  - d. Next steps
    - i. Greater engagement with those who indicated interest – phone surveys, focus groups, etc
    - ii. Will provide survey results broken down by partner
    - iii. E&D summit, revisions to E&D guidance and RPC contracts
- b) Rebecca Gagnon: Discussion of spending and budget for current fiscal year (July 1, 2019 – June 30, 2020)
  - a. According to the reports, grant spending is collectively at 65% and partner cash match at 74%. In-kind match will be used if cash match runs out.
  - b. Some spending is higher than anticipated due to increased van use and lower than prior budgets for wellness trips
- c) Rebecca & Randy: Evaluation of COVID-19 impacts on ridership and cost
  - a. Dramatic drop in E&D ridership from ~600 to ~200/month – will likely impact ability to spend down budget
  - b. General drop in ridership and scaling back routes while maintaining service and allowing for social distancing
  - c. Riders following “no mask, no ride” policy and COVID contact and symptom screening survey
  - d. Next year’s funding application will mirror this year – assumes normal operations
  - e. Tim: Currently no one providing rides to COVID-19 testing; coordinated through healthcare providers
  - f. Wendi: For client difficulties with filling prescriptions contact Senior Solutions
- d) Tim, VTrans updates:

- a. Recognize SEVT's efforts to protect staff and clients and challenges being faced of lack of staff and volunteers
- b. Still sorting out uncertain/fluid funding environment

**4. UPCOMING MEETINGS**

- a) June 19, 2020

**5. MEETING ADJOURN**

- a) **12:00 PM**