

April 10, 2019

LEPC 3 DRAFT Meeting Minutes

**MAHHC, Donovan Conference Room
289 County Road Windsor**

Attendance

Adam Holden – Mack

Marty Meyers – Nortrax

Tyson Taft – MAHHC

Mark DeRosia – Newsbank Inc.

Bruce Martin – DPS

Stacy Garcidealba – 2-1-1

Andrew French – VSP

Todd Cosgrove - Hazmat

Andrew Vinopal – WFD

John Greenan - GMP

Robert Gross – Cedar Hill

Allison Hopkins – SWCRPC

AGENDA

1. Tier II Reporting, Todd Cosgrove

- Reviewed storage and reporting requirements
- Class A explosives – any amount
- Chemical storage – google “SDS chemical”
- Went through T2 Submit software and how to fill out fields
- EHS chemicals – google “EDA list of lists”
- Can scan and submit site plan or other files
- Each year focus on review of special reporters – this year attention to marinas and hockey rinks
- May 1st, or close to then, Todd sends reports to LEPCs and FD’s

2. Treasurer’s Report

- Allison H reviewed the Treasurer’s Report through March 31, 2019.
- Allison H presented checks and cpr invoice for payment signatures.
- Motion to approve report, invoice and checks as presented by Anthony F, Mark D seconded. Motion passed.

3. February Minutes

- Allison H presented copies of the February draft minutes.
- Mark D motioned to approve as presented, Tyson T seconded. Motion passed.

4. Action on FY20 LEPC3 Funding

- Allison provided copies of 2 applications and went over specific requests.
- Mark D made a motion to approve the applications as written, Anthony F seconded. Motion passed. Bruce signed both as Treasurer.

5. Roundtable

- **CERT update** – JVW sent report
- **2-1-1 update** – Allison H reviewed Stacy's annual report for Windsor County along with "After Hours Emergency Housing" monthly report and the yearly report of "Referrals by Type of Need".
- **DART Update** – JS: Working with VT Alert for activating a response. State veterinarian activates the teams. Discussed LEMP and lack of animal references – possible edits in 2020. Interest in Jack S doing a DART presentation at a future meeting.
- **SWCRPC Update** – AH: Discussed LEMP meeting and upcoming ICS 402 class. Will check with Hartland on Tier II mapping discussed at another LEPC meeting.

Next meeting

April 10th, location TBD.

Adjournment

John VW, Mark D. Motion passed. 7:03 PM.